APPENDIX F-328

COMMONALITY USERS

1. PURPOSE

   To provide a statistical summary of items having one, two, three, four, or more than four users for items managed by DSC, for items managed by a Service, and for items managed by other than DSC or Service.

2. ORIGIN

   This list is produced as a result of a mechanized count of users as reflected by MOE Rule Numbers and managers as reflected by the activity codes of PICAs within the MOE Rule Numbers. Report is produced for each DSC and the the newly consolidated Defense Supply Center Columbus (DSCC), version of this report, represents a consolidation of totals for Defense Electronics Supply Center and Defense Construction Supply Center. Product Control Number SD(M)328 has been assigned by the Comptroller (DLA-CM) for report transmission to HQ-DLA.

3. FREQUENCY

   Monthly.

4. FORMAT

   a. Heading Line:

      (1) REPORT NO. - F-328.

      (2) D_SC - Reporting DSC.

      (3) ORC - Output Routing Code.

      (4) TITLE - Commonality Users - Monthending (Day, Month, and Year).

      (5) JULIAN DATE - Indicates date listing was output from the computer.

      (6) PAGE - Numbered sequentially.

   b. Data Organization:

      (1) Sequence - FSC/FSG.

      (2) Number of lines per page - Full page.

      (3) Spacing - Single space between FSCs within an FSG. Double space between the last FSC in an FSG and the FSG total. Double space between FSG total and first FSC in next FSG.

(4) Page break on full page.

(5) Totals are required as follows:

Number of DSC managed NSNs, number of Service managed NSNs, number of Other managed NSNs reflecting one, two, three, four, and over four users by FSG and for complete DSC package (summary of all FSG totals).

c. Captions of Data Elements:

(1) DSC MANAGED USERS - MOE Rule Numbers reflecting a DSC as the PICA.

(2) SERVICE MANAGED USERS - MOE Rule Numbers reflecting a Service as the PICA.

(3) OTHER MANAGED USERS - MOE Rule Numbers reflecting a PICA which is not a DSC or Service.

NOTE 1: The above legends will appear on line as the three major groupings of the report. These three groupings are further subdivided as follows: FSC/FSG -1- -2- -3- -4- Over 4.

NOTE 2: Under legend FSC/FSG will appear the DSCs FSCs. Upon completion of the listing for all FSCs in a FSG, the applicable FSG will appear. One line to the right under each grouping (subparagraphs (1), (2), and (3)) will appear the number of users for that FSG. The last line of the report will reflect the grand totals for all FSGs for all columns.

5. DISTRIBUTION AND RETENTION

One copy each to MSOs of DSO and DTO and one copy to the Office of Planning and Management. Listings to be retained indefinitely.

6. PROCEDURES FOR REVIEW AND PROCESSING

Listing will be reviewed and processed.

COMMONALITY USERS – MONTH ENDING XX XXX XX

ORC XXXXX

PAGE XXX JULIAN DATE

FSC/FSG	DSC MANAGED USERS					SERVICE MANAGED USERS					OTHER MANAGED USERS				
	-1-	-2-	-3-	-4-	OVER 4	-1-	-2-	-3-	-4-	OVER 4	-1-	-2-	-3-	-4-	OVER 4
XXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX
XXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX
TOTAL	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX